Jerome Hill Artist Fellowship

2021 PROGRAM OVERVIEW

STEPS TO APPLY

- **Step 1:** Read the 2021 Program Overview (YOU ARE HERE)
- **Step 2:** Take the Eligibility Questionnaire
- **Step 3:** Review the Discipline Specific Guidelines for your artistic discipline
- **Step 4:** Read the detailed information about the program: Application Review Process and Criteria Purpose of Fellowship Funds Fellowship Process and Requirements
- **Step 5:** Review the FAQs, attend a webinar or in-person information session (optional)
- **Step 6:** Complete the online application in Submittable

Please read this overview for information on the program, eligibility, the purpose of the funds, the application, the review criteria, and further application resources and contact information for Jerome Foundation.

Interested applicants are encouraged to review this information and participate in a webinar or in-person information session before applying.

In addition to this overview, there are links in each section to more detailed information resources, including:

- Eligibility Questionnaire
- Discipline-Specific Guidelines
- Application Questions
- Review Process and Criteria
- Purpose of Fellowship Funds
- Fellowship Process and Requirements
- Help and More Information

ABOUT THE FELLOWSHIP

Jerome Hill Artist Fellowships support Minnesota or New York City-based artists, early in their careers, who generate and create bold, innovative and risk-taking new work that explores and/or challenges conventional artistic forms.

Fellows receive $50,000\(^1\) over two consecutive years ($25,000 each year) to support self-determined activities for creation of new work, artistic development and/or professional artistic career development. Fellowship funds support grantees for taking creative risks, exploring new ideas, and pursuing professional and artistic activities.

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\(^1\) Grantees may petition the Foundation to reduce the amount if there are compelling reasons. See the FAQs for more information.
Fellowships are offered in six fields: Dance, Media (including Film/Video and New Media), Literature, Music, Theater/Performance Art/Spoken Word, and Visual Arts. The Foundation expects to award a total of 60 Fellowships (ten per field).

Jerome Foundation recognizes that many artists today are working across disciplines. Though each applicant must apply in one of the six specified disciplines, there will be the opportunity to identify any additional disciplines in which the artist is working. Artists are invited in the application to share in their own words how they categorize their work.

Artists may apply either as an individual or as part of an ensemble/collective/collaborative—but not both. **Artists may submit or be part of only one application:** any individual named in more than one application will be ruled ineligible, and all applications in which that individual is named will be removed from consideration.

Fellows will be announced in 2021. Fellows must pursue their self-determined Fellowship activities between mid 2021–mid 2023. After this current cycle, the program will open again for application in 2022 with awards announced in 2023. This program is offered in alternating years.

Artists may receive only one Jerome Hill Artist Fellowship during their career. Fellowships are awarded and funds are issued only to individuals, members of an ensemble/collective/collaborative, or to single-member LLCs. Applications are not accepted from, nor are payments made to, fiscal sponsors, management companies or producers, multi-owned LLCs, consultants or 501(c)3 organizations other than those applying as an ensemble/collective/collaborative.

**PROGRAM TIMELINE**

| Information Sessions (Webinars & In-Person):          | February & March 2020          |
| Optional Phone Appointments to clarify eligibility:  | Through April 15, 2020         |
| **Deadline for Application:**                         | **May 6, 2020 at 4 pm Central/5 pm Eastern Time** |
| Notification of Application Status:                  | No later than January 31, 2021 |
| Orientation Session (required for all Fellows)        | Monday, February 15 10am-6pm NYC Fellows, Monday, February 22, 9am-5pm MN Fellows |
| Grant Funds Available:                                | Starting May 17, 2021          |
| Payout of Grant funds:                                | First $25,000 between May 1, 2021 and April 1, 2022 as determined by grantee |
|                                                      | Second $25,000 between May 1, 2022 and April 1, 2023 as determined by grantee |
ELIGIBILITY REQUIREMENTS

Eligible Artists are:

✓ Residents of either Minnesota or the 5 boroughs of New York City for one year at time of application

✓ Generative artists* who are currently creating new original work†

* Generative artists are those who conceive and create new original work (e.g., choreographers, composers, playwrights and devisers, filmmakers, writers, visual artists, etc.). Jerome does not fund artists who solely perform or develop/produce the work of others (e.g., dancers, musicians, actors, editors, journalists, etc.). See Eligibility Questionnaire for a detailed list.

† New original work has been created and developed by the artist from concept to completion and is not a remount, revival, or interpretation of previously existing material.

✓ Artists early in their career°

° Early career parameters for this program are provided in the Discipline-Specific Guidelines. In general, early career artists are typically in their 2nd to 10th year of creative practice, post-degree-granting program (if applicable). This spectrum is framed by artists with some track record of creating and presenting full work (not beginning artists), and artists who are NOT at a point in their careers where they receive consistent development and production opportunities and significant recognition, awards, and acclaim (not mid-career or established artists).

Artists beyond 10 years in the field who wish to discuss eligibility—based on circumstances (whether personal or geographic) or on specific creative practice considerations (i.e., the scale of work and/or extended creative cycles necessary to complete a single work)—should contact Jerome program staff before April 15, 2020 to discuss eligibility in advance of submitting an application.

✓ Creating bold, innovative and risk-taking~ new work that explores and/or challenges conventional artistic forms

~ Innovation and risk-taking are Jerome Foundation values that reflect our interest in supporting artists from diverse backgrounds and experiences who are expanding ways of working, asking questions, and inspiring new ways of imagining.

✓ Ready for and have the time for a two-year fellowship^

^ Artists must have the openness or flexibility in their schedules to pursue Fellowship-related activities between mid 2021–mid 2023.

Ineligible Artists are:

✗ Enrolled as a full-time student in a degree-granting education program

✗ Current Jerome grantees who are not up-to-date and compliant on reporting requirements

✗ An applicant on more than one application

✗ A former Jerome Hill Artist Fellow (someone who has received this Fellowship previously—this is distinct from artists who have been supported in Jerome-funded programs through nonprofit arts organizations)

✗ A full-time tenured faculty member (or the equivalent)
Ensemble/Collective/Collaborative Eligibility

Ensembles/collectives/collaboratives may submit a single application requesting support for 2–5 members who will share the Fellowship funds equally. In order to submit an eligible application, the ensemble/collective/collaborative must:

- have a majority of members that meet all of the individual Fellowship eligibility requirements
- have a demonstrated history of creating new work as part of an ensemble, collectively or collaboratively

If rather than working as an individual artist, you work primarily within an ensemble/collective/collaborative as well as other collectives, you should apply with your primary ensemble/collective/collaborative.

Jerome staff strongly encourages all potential applicants to take the Eligibility Questionnaire to clarify whether the artist or members of an ensemble/collective/collaborative are eligible for the program.

DISCIPLINE-SPECIFIC GUIDELINES

These guidelines include more specifics about assessing early career status, work sample requirements and resumes/CVs which vary by discipline. Please go to the relevant link below:

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<tr>
<th>For artists applying in...</th>
<th>Discipline-specific guidelines link</th>
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APPLICATION QUESTIONS

Fellowship applications are due Wednesday, May 6, 2020 at 4 pm Central/5 pm Eastern Time. Late applications will not be accepted. Incomplete applications will not be considered. Once applications are submitted, they may not be edited or updated.
Application materials include:

- Questions about your art and art-making which may be answered in writing or via video. Recommended maximum word/time lengths are given for each question and artists are strongly urged to not exceed the maximum.
- Work samples (specific instructions provided in discipline-specific guidelines) accompanied by additional contextual and factual information. Work created while enrolled in a degree-granting program is not eligible (i.e., cannot be student work).
- Resume or CV

See the Application Questions for the exact information requested in the application. Applicants are not asked to provide budgets or specific project proposals at the time of application. Specific Fellowship plan details and budgets will be created and submitted only by Fellows after they have been selected and participated in a day-long orientation with Jerome staff in 2021.

Applications are available at https://jeromefdn.submittable.com/submit. Except in special cases, applications are only accepted via Submittable, an online platform. Applicants without online access or with specific access requests should contact Andrea Brown (abrown@jeromefdn.org or 651-925-5615) regarding alternative means of applying by April 15, 2020.

REVIEW PROCESS AND CRITERIA

Jerome Foundation staff will pre-screen applications for eligibility. Any applicant who does not clearly establish eligibility will be eliminated for further consideration at the prescreening stage.

Applications are reviewed by panels of experts, with each discipline evaluated by a separate panel representative of the diversity of the applicants. Panelists are charged with recommending a slate of grantees and alternates to the Jerome Foundation Board of Directors, which retains sole authority to authorize or decline grants.

Applicants are reviewed on their artistic merit, including their dedication to and artistic accomplishments thus far, the potential impact of a fellowship on their careers and their artistic field, their readiness and their alignment with Jerome’s values.

Please see Review Process and Criteria for a more expanded explanation of these criteria and how they relate to the application questions.

PURPOSE OF FELLOWSHIP FUNDS

Fellowship funds are paid directly to artists to support the creation of new work, the expansion of work with organizations, artistic development and professional artistic career development. The Foundation will be flexible and expansive in approving costs that can be clearly tied to one of the primary purposes listed below. Please see the Purpose of Fellowship Funds for more detailed information, including examples and limitations on the use of funds.
• **Creation and presentation of new work** are costs for work(s) to be conceived, created and presented. Artists are encouraged to use the funds to support time for making work and/or to reduce non-artistic work hours to have more time for artmaking.

• **Artistic development funds** are not tied to a specific work or project, but are designed to support skills development, research, and/or investigation into new areas that may or may not ultimately find expression in new work.

• **Professional development funds** are designed to enable artists to refine non-artistic skills (for example, marketing, administrative and financial, archiving and documentation, social media, promotional website development, etc.) or hire support in these areas that will serve the artist’s long-term career or that expand the artist’s professional networks and opportunities.

**FELLOWSHIP PROCESS AND REQUIREMENTS**

Fellows are required to attend an orientation session, submit a Fellowship plan and budget for the fellowship period, and sign a grant agreement. Please see Fellowship Process and Requirements for detailed information.

**HELP AND MORE INFORMATION**

**Frequently Asked Questions**
Follow this link for answers to many of the questions we receive regarding eligibility, the application, and the award.

**Information Sessions**
Webinars and in-person information sessions are hosted by Foundation staff to assist applicants and will take place in February and March 2020. Attendance is encouraged but not required, for all applicants, especially those who want to learn more about the history/rationale for the Fellowships or who want to ask specific questions. Video recordings of webinars will be available on the Foundation’s website for those who cannot attend live. To find out about event dates and registration information, please check the Events section on www.jeromefdn.org/events or sign up for e-newsletter announcements at www.eepurl.com/cwpkgy.

**Eligibility Check Phone Appointments**
Jerome program staff will be available to review resumes/CVs to help artists with questions of eligibility through April 15, 2020. To make an appointment, go to https://calendly.com/jeromefoundation/jhaf-eligibility to sign up for a 15-minute appointment. You will be prompted to upload your resume/CV after you make your appointment—this is required.

**Foundation Contact Information**
Please contact Foundation staff to ask questions and to discuss potential applications. Contact Program Director Eleanor Savage (esavage@jeromefdn.org or 651-925-5613) or Program Officer Lann Briel (lbriel@jeromefdn.org or 651-925-5614) with program-specific questions.
Contact Grants Administrator Andrea Brown (abrown@jeromefdn.org or 651-925-5615) between 9—4:30 Central Time Monday through Friday with any technical questions or issues or general questions about the guidelines.

ABOUT THE JEROME FOUNDATION

The Jerome Foundation, founded by artist and philanthropist Jerome Hill in 1964, promotes a dynamic culture through support for artists to create new work and for nonprofit arts organizations that offer programs, services and activities for artists based in the state of Minnesota or the five boroughs of New York City.
2021 ELIGIBILITY QUESTIONNAIRE

STEPS TO APPLY

⇒ Step 1: Read the 2021 Program Overview
⇒ **Step 2: Take the Eligibility Questionnaire (YOU ARE HERE)**
⇒ Step 3: Review the Discipline Specific Guidelines for your artistic discipline
⇒ Step 4: Read the detailed information about the program:
  Application
  Review Process and Criteria
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⇒ Step 5: Review the FAQs, attend a webinar or in-person information session (optional)
⇒ Step 6: Complete the online application in Submittable

Jerome Hill Artist Fellowships support Minnesota or New York City-based artists, early in their careers, who generate and create bold, innovative and risk-taking new work that explores and/or challenges conventional artistic forms.

Artists who are applying as part of an ensemble/collective/collaborative should skip ahead to the next section, titled **ENSEMBLE/COLLECTIVE/COLLABORATIVE ELIGIBILITY**.

INDIVIDUAL ARTIST ELIGIBILITY

In order to determine your eligibility as an individual artist, please answer the following questions under each of the eligibility criteria:

1. **Are residents of either Minnesota or the 5 boroughs of New York City:**
   - Did (or will) you file your US federal taxes as a resident of either Minnesota or one of the five boroughs of New York City in 2019? 2020? 2021? 2022?
   
   *Jerome does not require citizenship, just residency and a social security number or ITIN number for tax purposes.*

2. **Are not enrolled as a full-time student in a degree-granting education program:**
   - If you have chosen to pursue formal education in any degree-granting program, arts-related or non-arts related (e.g., BA, BFA, MA, MFA), have you completed your coursework and graduated (or terminated your enrollment), if applicable?
   - If you have chosen to pursue a PhD, have you completed all course requirements except your dissertation?

   *There is no formal education requirement, but applicants cannot be enrolled in a degree program.*
3. Are a generative artist* who creates and maintain control over new original work†:

- Are you generating and creating entirely new work (rather than interpreting, translating, arranging, copying, remounting pre-existing work or the work of others) as one or more of the following:
  - choreographer (in the field of dance)
  - director or new media artist creating computational, interactive, digitally distributed work (in the fields of film/video or new media)
  - fiction writer, poet, or creative nonfiction writer (in the field of literature)
  - composer, sound artist, vocal composers, creators of new original music (in the field of music)
  - playwright, primary creator of devised work, performance artist or spoken word artist (in the fields of theater, performance art or spoken word)
  - painter, sculptor, drawer, printmaker, public installation artist, social practice, conceptual, installation, graffiti, textile, ceramics, glass, bead, metal, paper, and photography and digital video or film that is presented in exhibition or installation context (in the field of visual arts)

As a reminder, the Foundation defines generative artists as those who conceive and create new original work and does not fund artists who solely interpret or perform or develop/produce the work of others.

The Foundation supports new original artistic work that has been created and developed by the artist from concept to completion and is not a remount, revival or interpretation of previously existing material.

Jerome Foundation recognizes that many artists today are working across disciplines. Though each applicant must apply in one of the six specified disciplines, there will be the opportunity to identify any additional disciplines in which the artist is working. Additionally, artists are asked in the application to share in their own words how they categorize their genre of work.

The following are not eligible to apply:

- artists whose primary goals and practice are to interpret the works of others
- artists whose primary goals and practice have been and will be as accompanists, lyricists (or song-writers who write the words but not the music), actors, cinematographers, dancers, editors, screen writers, journalists, business or self-help writers, translators, critics, scholars, musical arrangers, singers (of non-original work who are not also composers), supporting puppeteers, architects or designers
- arts administrators
- producers
- managers
- technical crew
- dramaturgs
- artist representatives/agents
- full-time tenured faculty at any college, university or institution of higher learning
- previous Jerome Hill Artists Fellows
4. Are artists early in their career, not beginning artists, with completed and publicly delivered new original work:
   - Is generating such new work your primary career goal for the future?
   - Have you been generating and creating this new work (as defined above) as a professional/vocational artist in your respective field for at least 2 years but less than 10 years (excluding time you may have spent in formal degree-granting programs or time away from working as an artist due to circumstances—i.e., having children, caring for family members, long-term illness, etc.)?
   - Has any of your work been supported by a presenting organization or funder (for a project grant from either a foundation or a federal, state or local arts agency)?
   - Do you have work samples of at least 2 different completed and publicly presented works (i.e., beyond staged readings, drafts, rough cuts, work in progress, showcases, etc.)? Ideally this is recent work, preferably within the last 3 years though older work may be. Work created and presented while in a degree-granting program is not eligible.

5. Are artists early in their career, not mid-career or established artists:
   - Have you yet to receive major prizes, awards or consistent institutional support for multiple projects in any field—either as a generator of new work or as an interpreter of the work of others?
   - Have you been generating and creating new work for less than a decade?

6. Are currently active in creating new work:
   - Are you currently (at the time of application) working on a new project?

7. Are creating bold, innovative and risk-taking new work that explores and/or challenges conventional artistic forms:
   - Does your work push beyond conventional mainstream aesthetics and strive to be bold, innovative and risk taking?

   Innovation and risk-taking are Jerome Foundation values that reflect our interest in supporting artists from diverse backgrounds and experiences who are expanding ways of working, asking questions, and inspiring new ways of imagining.

   - If you are working within a specific artistic tradition, does your work expand or challenge, not merely preserve, that tradition?

8. Are ready for and have the time for a two-year fellowship:
   - Does your schedule over the two-year fellowship period (mid 2021 to mid 2023) allow time for you to pursue your self-defined fellowship related activities?

   Applicants are urged to think carefully about their schedules before applying. Jerome Hill Artist Fellowships are awarded to artists only once, and Fellows may not delay or defer participation in the program or receipt of funds if awarded a Fellowship. The Foundation's intention is that Fellowship funds will provide artists with more time and resources for their creative pursuits, but all schedule and work arrangements are determined by the artist (i.e., there is no expectation that anyone will take a leave of absence from their job/s).
• Do you have at least $50,000 in unsupported artistic expenses over the two-year fellowship period in 2021-2023?
  
  Please note that Jerome funds cannot support costs already funded by another organization.

9. Have completed current Jerome grantee requirements (if applicable):

• If you are a past or current grantee in the Film, Video and Digital Production Grant and/or the Travel and Study Grant programs, are you up-to-date and have completed the grant or are compliant on all reporting requirements?

If you answered “Yes” to these questions:
Your next step is to consult the discipline-specific eligibility guidelines to make sure that you can meet all work sample requirements before proceeding to create an application.

If you answered “No” to any of these questions, you are not eligible to apply for the Jerome Hill Artist Fellowship.
Artists with questions must consult Jerome staff by telephone before applying. See Eligibility Check Phone Appointments below for details on how to schedule such a call.

ENSEMBLE/COLLECTIVE/COLLABORATIVE ELIGIBILITY

Ensembles/collectives/collaboratives may submit a single application requesting support for 2–5 members who will share the Fellowship funds equally. In order to submit an eligible application, the ensemble/collective/collaborative must:

• have a majority of members that meet all of the Fellowship eligibility requirements listed below
• have a demonstrated history of creating new work as part of an ensemble, collectively or collaboratively

If rather than working as an individual artist, you work primarily within an ensemble/collective/collaborative as well as other collaborators, you should apply with your primary ensemble/collective/collaborative.

In order to determine your eligibility ensemble/collective/collaborative, please answer the following questions under each of the eligibility criteria below.

1. Are residents of either Minnesota or 5 boroughs of New York City:
  • Did (or will) the majority of your ensemble/collective/collaborative file your US federal taxes as residents of either Minnesota or one of the five boroughs of New York City in 2019? 2020? 2021? 2022?

  Jerome does not require citizenship, just residency and a social security number or ITIN number for tax purposes.

2. Are not enrolled as a full-time student in a degree-granting education program:
  • Has the majority of the ensemble/collective/collaborative and all of the artists applying completed any degree programs (if applicable) in arts-related or non-arts
related fields—BA, BFA, MA, MFA—finished coursework and graduated (or terminated enrollment).

- If any members applying have chosen to pursue a PhD, have they completed all course requirements except their dissertation?

  *There is no formal education requirement, but applicants cannot be enrolled in a degree program.*

3. **Are a generative artist* who creates and maintain control over new original work**:• Are you generating and creating entirely new work (rather than interpreting, translating, arranging, copying, remounting pre-existing work or the work of others) as one or more of the following:
  o choreographer (in the field of dance)
  o director or new media artist creating computational, interactive, digitally distributed work (in the fields of film/video or new media)
  o fiction writer, poet, or creative nonfiction writer (in the field of literature)
  o composer, sound artist, vocal composer, creator of new original music (in the field of music)
  o playwright, creator of devised work, performance artist or spoken word artist (in the fields of theater, performance art or spoken word)
  o painter, sculptor, drawer, printmaker, public installation artist, social practice, conceptual, installation, graffiti, textile, ceramics, glass, bead, metal, paper, and photography and digital video or film that is presented in exhibition or installation context (in the field of visual arts)

*As a reminder, the Foundation defines *generative artists* as those who conceive and create new original work and does not fund artists who solely interpret or perform or develop/produce the work of others.*

*The Foundation supports new original artistic work that has been created and developed by the artist from concept to completion and is not a remount, revival or interpretation of previously existing material.*

Jerome Foundation recognizes that many artists today are working across disciplines. Though each applicant must apply in one of the six specified disciplines, there will be the opportunity to identify any additional disciplines in which the artist is working. Additionally, artists are asked in the application to share in their own words how they categorize their genre of work.

The following are **not** eligible to apply:

- artists whose primary goals and practice are to interpret the works of others
- artists whose primary goals and practice have been and will be as accompanists, lyricists (or song-writers who write the words but not the music), actors, cinematographers, dancers, editors, screen writers, journalists, business or self-help writers, translators, critics, scholars, musical arrangers, singers (of non-original work who are not also composers), supporting puppeteers, architects or designers, arts administrators
- producers
- managers
• technical crew
• dramaturgs
• artist representatives/agents
• full-time tenured faculty at any college, university or institution of higher learning
• previous Jerome Hill Artists Fellows

4. Are artists early in their career, not beginning artists, with completed and publicly delivered new original work:
   • Do the ensemble/collective/collaborative members applying have work samples of at least 2 different completed and publicly presented works (i.e., beyond staged readings, drafts, rough cuts, work in progress, showcases, etc. Ideally, this is recent work, preferably within the last 3 years though older work may be submitted. Work created and presented while in a degree-granting program is not eligible for this requirement.
   • Has any of the ensemble/collective/collaborative work been supported by a presenting organization or funder (for a project grant from either a foundation or a federal, state or local arts agency)? Work that has been self-presented or work created and presented while in a degree-granting program is not eligible for this requirement.
   • Have the ensemble/collective/collaborative members applying been generating and creating this new work as professional/vocational artists in their respective field for at least 2 years but less than 10 years (excluding time that may have spent in enrolled in formal degree-granting programs or time away from working due to circumstances – i.e., having children, caring for family members, long-term illness, etc.)?

5. Are artists early in their career, not mid-career or established artists:
   • Has the ensemble/collective/collaborative’s work yet to receive major prizes, awards or consistent institutional support for multiple projects in any field—either as generators of new work or as interpreters of the work of others?
   • Has the ensemble/collective/collaborative been generating and creating new work for less than a decade?

6. Are currently active in creating new work:
   • Is the ensemble/collective/collaborative currently (at the time of application) working on a new project?

7. Are creating bold, innovative and risk-taking new work that explores and/or challenges conventional artistic forms:
   • Does the work of the ensemble/collective/collaborative go beyond conventional mainstream formats and aesthetics and strive to be bold, innovative and risk-taking?
     
     Innovation and risk-taking are Jerome Foundation values that reflect our interest in supporting artists from diverse backgrounds and experiences who are expanding ways of working, asking questions, and inspiring new ways of imagining.

   • If working within a specific artistic tradition, does the work expand or challenge, not merely preserve, that tradition?
8. Are ready for and have the time for a two-year fellowship:

- Do the schedules of the ensemble/collective/collaborative members applying allow time to pursue the fellowship goals over the two-year fellowship period (mid 2021 to mid 2023)?

Applicants are urged to think carefully about their schedules before applying. Jerome Hill Artist Fellowships are awarded to artists only once, and Fellows may not delay or defer participation in the program or receipt of funds if awarded a Fellowship. Artists who are awarded a Fellowship as a member of an ensemble/collective/collaborative are not eligible to receive a Fellowship as an individual in the future. The Foundation’s intention is that Fellowship funds will provide artists with more time and resources for their creative pursuits, but all schedule and work arrangements are determined by the artist (i.e., there is no expectation that anyone will take a leave of absence from their job/s).

- Do you have at least $50,000 in unsupported artistic expenses over the two-year fellowship period in 2021-2023?

Please note that Jerome funds cannot support costs already funded by another organization.

9. Have completed current Jerome grantee requirements (if applicable):

- If the ensemble/collective/collaborative or members who are applying are past or current grantees in the Film, Video and Digital Production Grant and/or the Travel and Study Grant programs, are they up-to-date and have complete the grant or are compliant on all reporting requirements?

10. Have a demonstrated history of creating new work collectively or as part of an ensemble:

- Does your ensemble primarily generate and create entirely new works (as opposed to interpreting the works of others)?

- Have the ensemble/collective/collaborative members who are applying been working together for at least two years in its present iteration (excluding any changes in administrators or interpreters who do not play a primary role in generating the new works)?

- Do the ensemble/collective/collaborative members who are applying plan to continue to work together as constituted (with no departures or additions in those who will generate the work) from mid-2021- mid-2023?

If you answered “Yes” to all of these questions:

You should consult the discipline-specific eligibility guidelines to make sure that you can meet all work sample requirements before proceeding to an application.

If you answered “No” to any of these questions, you are likely not eligible to apply for the Jerome Hill Artist Fellowship.

Artists with questions must consult Jerome staff by telephone before submitting an application. See Eligibility Check Phone Appointments below for details on how to schedule such a call.
ELIGIBILITY CHECK PHONE APPOINTMENTS

Jerome program staff will be available to review resumes/CVs to help artists with questions of eligibility through April 15, 2020. Go to https://calendly.com/jeromefoundation/jhaf-eligibility to sign up for a 15-minute appointment. You will be prompted to upload your resume/CV after you make your appointment—this is required.

Foundation Contact Information

Please contact Foundation staff to ask questions and to discuss potential applications. Contact Program Director Eleanor Savage (esavage@jeromefdn.org or 651-925-5613) or Program Officer Lann Briel (lbriel@jeromefdn.org or 651-925-5614) with program-specific questions.
APPLICATION

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⇒ Step 5: Review the FAQs, attend a webinar or in-person information session (optional)
⇒ Step 6: Complete the online application in Submittable

Applicants are asked to provide information in the application that demonstrates their artistic merit, including their dedication to and artistic accomplishments thus far, the potential impact of a fellowship on their careers and their artistic field, their readiness and alignment with Jerome’s values (diversity, innovation/risk and humility).

Application materials include:

- Responses to questions which you may answer in writing or via video.
  Recommended maximum word/time lengths are given for each question and artists are strongly urged to not exceed the maximum.
- Work samples (specific instructions provided in discipline-specific guidelines) accompanied by additional contextual and factual information. Work created while enrolled in a degree-granting program is not eligible.
- Resume or CV

The Foundation recognizes the time necessary to create an application. Applicants are not, therefore, asked to provide fellowship plans or budgets at the time of application. Jerome staff will provide guidance around developing Fellowship plans and budgets in a day-long orientation session with selected Fellows in February 2021.

Panelists consider all elements of the application and only those elements. They do not visit websites or social media channels, or consider materials beyond those submitted by the applicant, even though they may bring their personal experience to bear if they have attended/read/experienced public presentations/publications/exhibitions of work by the artist.

Except in special cases, applications are only accepted via Submittable, an online platform. Applicants without online access or with specific challenges should contact Andrea Brown (abrown@jeromefdn.org or 651-925-5615) by April 15, 2020 regarding alternative means of applying.
Application Questions

Artists are asked to apply in one of the six disciplines. Select the field that best aligns with your work. Consider which discipline-specific panelists are best positioned to appreciate your work. Panels include artists and arts leaders with the experience and capacity to review multidisciplinary work and the breadth of genres, forms and styles within the applicant pool.

Fellowships are offered in six fields:
- Dance
- Media: Film/Video (animation, documentary, experimental, and narrative)
  New Media
- Literature (creative non-fiction, fiction, poetry)
- Music
- Theater/Spoken Word/Performance Art
- Visual Arts

Artists may apply either as an individual or as part of an ensemble/collective/collaborative—but not both. **Artists may submit or be part of only one application:** any individual named in more than one application will be ruled ineligible, and **all** applications in which that individual is named will be removed from consideration.

1. I am applying as an:
   - Individual
   - Ensemble/Collective/Collaborative

2. **Artist Name**
   - or—
   **Name of Ensemble, Collective, Collaborative (and list of members applying)**

3. **Pronouns (check all that apply)**
   - He, him, his
   - She her hers
   - They them theirs
   - Sie, hir, hirs
   - Pronoun Flexible
   - Prefer to self-identify

4. **Region** (based on your legal residence):
   - Minnesota
   - New York City

5. **Specify the genre(s), style(s) and forms that describe your work:**
   Artists are asked to share in their own words how they describe their work. Some examples include but are not limited to:
   - Dance: hip hop, post-modern, contemporary forms, radical tap, etc.
   - Film: participatory documentary, stop-motion animation, dystopian noire, docudrama, surreal narrative, episodic digital, etc.
   - Media: web-based, computer game, interactive, etc.
• Literature: memoir, speculative fiction, magical realism, prose-poetry hybrid
• Music: experimental, jazz, noise, contemporary classical, deep funk, electroacoustic, drone, etc.
• Theater: narrative, absurdist, durational, immersive, diasporic, performance art, spoken word, etc.
• Visual Arts: experimental sculpture, oil painting, abstract photography, social practice installation, pen and ink drawing, sculptural textiles, collagraph & lithograph printmaking, site-specific installation, etc.

6. Multidisciplinary / Interdisciplinary / Cross-disciplinary artists: select the additional disciplines integrated into the work you create.

ARTISTIC MERIT

Artistic merit, evaluated in terms of achievement as well as potential, is the highest priority criterion. This is assessed by the panel based on your work samples and responses to questions. Inspired by the Foundation’s core value of innovation and risk, this Fellowship supports bold, innovative and risk-taking artists with distinctive vision and voice, and inspiring imagination.

Work Samples
Each discipline has its own set of requirements around the work samples. See the Discipline-Specific Guidelines for details on format, maximum time/page requirements, etc.

To meet eligibility requirements, you must have 2 work samples of completed and publicly presented works that you have conceived, generated and publicly delivered as a generative artist. Use your most recent and strongest work. Panels prefer work created within the last 3 years. If your samples are older than this, please provide an explanation in the “work sample context” field. Work created and presented while in a degree-granting program is not eligible. You may submit a third work sample of a work-in-progress, especially if this is a project you would be pursuing during your Fellowship.

In looking at work samples, panelists consider whether the creative work is and/or has the potential to be:
• Compelling—offering distinctive vision and authentic voice;
• Deeply considered, imaginative, and executed with attention to craft and with technical proficiency, providing artistic experiences that communicate unique perspective/s, and invite viewers to question, discover, explore new ideas in new ways;
• Innovative and risk-taking—engaging, questioning, experimenting with or re-imagining conventional artistic forms.

Artistic Merit Questions:
Applicants are asked to respond to each question below—either in text or via video.* Each question has a recommended length of 250 words/2 minutes of video.

1. What drives your work? What are the questions you grapple with in your work?
2. **What is your artistic lineage? Are there artists, artistic communities, practices and/or spaces that have influenced your work? Are there specific subject areas or aesthetic styles that you embrace?**

3. **How is your work innovative and risk-taking? If working within a specific artistic tradition, how does your work expand or challenge, not merely preserve, that tradition?**

   Explain how your work is engaging, questioning, experimenting with and/or re-imagining conventional artistic forms.

   *In looking at the work samples in combination with your answers to the questions, the panel will assess if there an alignment between the aims of the work and how that is demonstrated in the work.*

**IMPACT**

Impact is assessed by the panel based on your responses to questions on the potential impact of the Fellowship on your artistic career and development as well as your artistic field(s) and/or your intended communities/participants/audience(s). Inspired by the Foundation’s value around humility, this Fellowship supports artists who embrace their roles as part of a larger community of artists and citizens, and consciously works with a sense of purpose, whether aesthetic, social or both.

**Impact Questions:**

Respond to each question below—either in text or via video.* Each question has a recommended maximum length of 250 words/2 minutes of video.

1. **What are the most important questions, opportunities or activities you want to pursue during the fellowship period?**

   Please note this is not a request for a project plan. This is not “What will you do?” but more “What do you hope to figure out?” What are your creative goals? What are you excited to learn or experience? Are you looking to expand or learn new technical skills, research/engage with new ways of practicing your work, explore new aesthetics styles or creative content? At the end of the end of the two-year fellowship, what will do you hope to have achieved? What will be different?

2. **Who are the specific communities/participants/audience(s) you seek to engage/inspire/impact through your work? What is your relationship with/connection to them and what is the desired impact?**

   How do you see your work inspire these communit(ies)? What are your strategies for fostering meaningful connections?
3. **What kind of impact—artistic, intellectual, communal, civic, social, etc.—motivates your work?**

How does your work influence or demonstrate the potential to influence the arts field in which you are working?

**READINESS**

Readiness is assessed by the panel’s review of your resume/CV and your responses to the readiness question. They will assess whether you have the flexibility and openness of schedule to take advantage of this opportunity and whether it is coming at an optimal point in your artistic development. The Foundation’s intention is that Fellowship funds will provide artists with more time and resources for their creative pursuits, but all schedule and work arrangements are determined by the artist (i.e., there is no expectation that anyone will take a leave of absence from their job/s).

**Resume/CV**

To meet eligibility requirements, you must have at least 1 work on your resume/CV that has been supported by a presenting organization or funder (for a project grant from either a foundation or a federal, state or local arts agency). Work that has been self-presented or created and presented while in a degree-granting program may not be used to establish this eligibility requirement.

Ensembles/Collectives/Collaboratives must provide a resume of their collective work as well as individual resumes for each of the artists applying.

*In reviewing the resume/CV, panelists will evaluate how your artistic background demonstrates development over time, dedication to the field, ongoing motivation in the creation of new, original work in your artistic field over a multi-year period and your readiness for a two-year fellowship.*

**Readiness Questions:**

Respond to each question below—either in text or via video.* Each question has a recommended maximum length of 250 words/2 minutes of video.

1. **Talk about the timing of this Fellowship and your flexibility and openness to take advantage of this opportunity. Why is this the right time for a two-year fellowship?**

   Are there circumstances, either artistic or personal, that make this an especially opportune time for a two-year fellowship?

2. **What are the strengths of your work? What areas need more development for you to further your creative work?**
Additional Questions

1. **How many years have you been generating new original work?**

   If your experience as an artist extends beyond 10 years and you have discussed eligibility in advance of submitting an application with Jerome staff and received approval to apply, please explain the circumstances (whether personal or geographic) or the specific creative practice considerations (i.e., the scale of work and/or extended creative cycles necessary to complete a single work) that position you as early career.

   Recommended maximum length: 200 words.

   Parameters for this program’s definition of early career artist are provided in the Discipline-Specific Guidelines. In general, early career artists are typically in their 2nd to 10th year of creative practice, post-degree-granting program (if applicable). This spectrum is framed by artists with some track record of creating and presenting full work (not beginning artists), and artists who are NOT at a point in their careers where they receive consistent development and production opportunities and significant recognition, awards, and acclaim (not mid-career or established artists).

2. **In addition to any works in development listed on your resume/CV, do you have confirmed projects now or for the future? Additionally, do you have ongoing representation (gallery representation or agent)?**

   Please list such projects, ongoing representation or other opportunities that are not on your resume/CV if relevant. Do not include opportunities you have applied for but which are not confirmed.

   Recommended maximum length: 200 words.

   Examples may include: I am currently signed to Record Label A. I have a 3 film contract with Production Studio A. I have a web series contract with Streaming Service B. Yes, I am a staff writer on Serial Drama A on for Network B. I have been hired to choreograph for the international tour of Production A. I am represented by Gallery B. I have a book publication contract with Publisher A. I have a contract for application development with Studio A. I am represented by Agent Pat Smith for sale and presentation of my work.

3. **Ensembles/collectives/collaboratives: Describe the roles of each of the applicants and how your group’s creative process is structured.**

   Recommended maximum length 200 words.

   Do individuals within your group have set roles, wear multiple hats or change roles depending on the project? What is your typical timeline for developing your work?

4. **Is there anything else beyond the questions we have asked that you want the panel to know?**

   Recommended maximum length 200 words.

   All artists have needs for time, money and resources. We discourage using this to make an appeal based on need.
DEMOGRAPHIC & CONTACT INFORMATION

Jerome Foundation seeks to be inclusive and accessible to all individuals and serve a diverse range of artists. For this reason, we request information about your identity to help us know whether this program is achieving its objectives.

We have checkbox questions around race, ethnicity, gender, sexual identity and age. This gives us broad categories of information that help us understand who our applicants are compared to the data available for the geographic areas in which we fund. We ask for your participation in completing the checkboxes.

Beyond this, we know there is so much more information about you that survey data does not capture. We invite you to share the words you use to more fully communicate who you are and your experiences, including but not limited to how you position yourself in terms of cultural, socio-political, geographic, class, education, health, citizenship, immigration/refugee, ideological, language, parental status, marital status, rural/urban, and/or spiritual/religious background.

1. Please share the words you use to more fully communicate who you are and your experiences.
   Recommended maximum length: 100 words
   If you do not wish to share this information, you are welcome to skip this question or enter “Decline to state.”

2. Which of the following regions do you identify with in terms of race, ethnicity and nationality? (check all that apply)
   - Multi-racial or Multi-ethnic descent
   - Native American, Alaskan Native or Indigenous peoples
   - African descent/Diaspora
   - Southern African descent
   - Central African descent
   - East African descent
   - North African descent
   - West African descent
   - Caribbean descent
   - North American descent
   - Central American descent
   - South American descent
   - Central Asian descent
   - East Asian descent
   - South Asian descent
   - Southeast Asian descent
   - Middle Eastern /Southwest Asian descent
   - Native Hawaiian or Pacific Island descent
   - Latinx descent
   - European descent
   - Decline to state
   - Prefer to self-identify

3. Please note specific race, ethnic, region, national groups, and/or tribal/band affiliations with which you identify.
   Examples: Dakota-Shakopee Mdewakanton, Honduran, Azeri/Persian, Puerto Rican, Nigerian, Hmong, Thai, Scots-Irish, Russian Jewish descent, Laotian, Chicano, Italian,
Rural/Remote resident, Yupik, Haitian and Creole, Norwegian, decline to state, I don’t know, etc.)

4. Which best describes your current gender? (check all that apply)
   - Female
   - Gender non-confirming/non-binary
   - Gender fluid
   - Male
   - Two Spirit
   - Decline to State
   - Prefer to self-identify

5. Do you identify as transgender?
   - Yes
   - No
   - Decline to state

6. Do you currently consider yourself as: (check all that apply)
   - Heterosexual or straight
   - Gay
   - Queer
   - Lesbian
   - Pansexual
   - Bisexual
   - Demisexual
   - Asexual
   - Same Gender-Loving
   - Decline to state
   - Prefer to self-identify

7. Are you part of the disability community?
   - Yes
   - No
   - Decline to state

8. What is your age range?
   - Under 25
   - 25-34
   - 35-44
   - 45-54
   - 55-64
   - 65-74
   - 75 or older
   - Decline to state

9. Legal Residence (street address, city, state, zip)
   This will be used to verify your eligibility. Your legal residence is defined by the address you use when filing your federal taxes.

10. How did you hear about this program? (check all that apply)
    - Google or other web search
    - Jerome email or website
    - Jerome staff or in-person event
    - Referral from other website
    - Referral from a colleague
    - Social media
    - Other (please specify)
Before you submit your application, you must accept the following Terms of Use:

By submitting this application, I am affirming the following:
— I (nor any of the named members in the ensemble/collective/collaborative’s application, if applicable) am currently not a student or will not be a student between May 2021 and April 30, 2023. I am a legal resident in Minnesota or the five boroughs of New York City and have been in residence since May 6, 2019 and plan to maintain residency for the two-year fellowship period.
— All information in this application is accurate and complete to the best of my knowledge.
— I hold the intellectual property rights for the work samples provided in the application. If applying as a member of a collective/ensemble/collaborative, I am authorized to submit the work samples provided.
— If applying as an ensemble/collective/collaborative, I acknowledge that the full ensemble/collective/collaborative has reviewed and affirmed the accuracy of all answers describing the group’s creative process and the role the applicants play both within the collective as a general rule and in the submitted work samples in particular.

Please note that all correspondence regarding your application’s status will be done via Submittable, using the email address connected to your Submittable account.

ABOUT THE APPLICATION PROCESS

Jerome Foundation staff will pre-screen applications for eligibility. Any applicant who does not clearly establish eligibility will be eliminated for further consideration at the prescreening stage.

Applications are reviewed by panels of experts, with each discipline evaluated by a separate panel. Panelists are charged with recommending a slate of grantees and alternates to the Jerome Foundation Board of Directors, which retains sole authority to authorize or decline grants.

All applicants will be notified of their application status no later than January 31, 2021.

* Answering via text or video

You may choose to respond to the criteria questions via text or video. We urge you to use the format where you feel you can make the strongest and most authentic case for your application. In both cases, the core questions to be answered remain the same, and an attempt has been made to ensure that the limits on words or on time give all applicants roughly equal opportunities. Whether responding in writing or by video, please make sure you address all the questions for each topic.

Text responses have a recommended maximum length. We strongly urge you to not exceed this. We suggest that you write your responses in a program like Google Docs or
Microsoft Word, check the word count there, and paste it into the Submittable form. For information on how to check your word counts, see https://www.jeromefdn.org/work-samples

**Video responses** have a recommended maximum length. We strongly urge you not exceed it. Those using video must, however, speak directly to the camera: this is not an opportunity to provide voiceovers to additional work samples or expand the panel’s exposure to other works beyond the work samples. The best way to submit a video is to use your webcam or phone to take a simple video and upload that file to Submittable. For information on how to upload a video to Submittable, see https://www.jeromefdn.org/work-samples
REVIEW PROCESS AND CRITERIA

STEPS TO APPLY

⇒ Step 1: Read the 2021 Program Overview
⇒ Step 2: Take the Eligibility Questionnaire
⇒ Step 3: Review the Discipline Specific Guidelines for your artistic discipline
⇒ Step 4: Read the detailed information about the program:
  - Application
  - Review Process and Criteria (YOU ARE HERE)
  - Purpose of Fellowship Funds
  - Fellowship Process and Requirements
⇒ Step 5: Review the FAQs, attend a webinar or in-person information session (optional)
⇒ Step 6: Complete the online application in Submittable

PROCESS

Application Prescreening for Eligibility
Jerome Foundation staff will review and prescreen applications for eligibility before assigning them to the panels. Any applicant who does not clearly establish eligibility in their application materials will be eliminated for further consideration at the prescreening stage.

Staff must be able to confirm from the application that applicants:

✓ Are residents of either Minnesota or the 5 boroughs of New York City for at least a year at the time of application
✓ Are artists early in their career
✓ Are generative artists who are currently creating new original work
✓ Are not enrolled as a full-time student in a degree-granting program nor a full-time tenured faculty member (or equivalent thereof)
✓ Meet the minimum eligibility for work sample and resume/CV requirements:
  - Work samples: 2 work samples, each from a different completed and publicly presented work that the applicant has conceived, generated and publicly delivered as a generative artist. Artists are asked to use their recent and strongest work. Panels prefer work created within the last 3 years. Older samples may be submitted and an explanation provided in the “work sample context” field. Work created and presented while in a degree-granting program is not eligible for this requirement. Artists may submit a third work sample of a work-in-progress, especially if this is a project they will be pursuing during your Fellowship.
Review Process and Criteria

- Resume/CV: at least 1 work on their resume that has been supported by a presenting organization or funder (for a project grant from either a foundation or a federal, state or local arts agency). Work that has been self-presented or work created and presented while in a degree-granting program is not eligible for this requirement.

Applications are reviewed by panels of experts, with each discipline evaluated by a separate panel. Panelists are charged with recommending a slate of grantees and alternates to the Jerome Foundation Board of Directors, which retains sole authority to authorize or decline grants.

Panelists consider all elements of the application and only those elements. They do not visit websites or social media channels, or consider materials beyond those submitted by the applicant, even though they may bring their personal experience to bear if they have attended/read/experienced public presentations/publications/exhibitions of work by the artist.

CRITERIA

This document explains the review criteria panelists use to evaluate your application and how these criteria are connected to the application.

Applicants are reviewed on artistic merit, including their dedication to and artistic accomplishments thus far, the potential impact of a fellowship on their careers and their artistic field, their readiness and their alignment with Jerome's values. In reaching the final roster of Fellows and alternates, panels are charged to think not only of the ability of every finalist to meet each criterion strongly, but of recommending a cohort of Fellows that collectively captures the energy and diversity the arts field.

ARTISTIC MERIT

Artistic merit, evaluated in terms of achievement as well as potential, is the highest priority criterion. Inspired by the Foundation’s core value of innovation and risk, this Fellowship supports bold, innovative and risk-taking artists with distinctive vision and voice, and inspiring imagination.

Artistic merit is assessed by the panel based on work samples and responses to questions. Due to the high volume of applications, only artists whose work is compelling will be assessed on the remaining criteria.

Work samples: In looking at work samples, panelists consider whether the creative work is and/or has the potential to be:
- Compelling—offering distinctive vision and authentic voice;
• Deeply considered, imaginative, and executed with attention to craft and with technical proficiency, providing artistic experiences that communicate unique perspective(s), and invite viewers to question, discover, explore new ideas in new ways;
• Innovative and risk-taking—engaging, questioning, challenging or re-imagining conventional artistic forms.

Panelists will consider artist responses to the following questions:
• What drives the artist’s work? What are the questions they are grappling with in their work?
• What is the artist’s lineage? Are there artists, artistic communities, practices, and/or spaces that have influenced their work? Are there specific subject areas or aesthetic styles that they embrace within their work?
• How do they see their work as innovative and risk-taking—engaging, questioning, experimenting with and/or re-imagining conventional artistic forms? If they are working within a specific artistic tradition, how does their work expand or challenge, not merely preserve, that tradition?

The panel is interested in seeing the alignment between the artist’s responses to the questions and how that is demonstrated in the work samples.

IMPACT
Impact is assessed by the panel based on artist responses to questions on the potential impact of the Fellowship—on their artistic career and development as well as on their artistic field(s) and/or their intended communities/participants/audience(s). Inspired by the Foundation’s value around humility, this Fellowship supports artists who embrace their roles as part of a larger community of artists and citizens, and consciously works with a sense of purpose, whether aesthetic, social or both.

Panelists consider the following questions:
• What are the most important questions, opportunities or activities you want to pursue during the fellowship period?
  
  This is not a request for a project plan. This is not “What will the artist do?” but more “What does the artist hope to figure out?” What is the artist excited to learn or experience? Are they looking to expand or learn new technical skills, research/engage with new ways of practicing their work, explore new aesthetics styles or creative content? At the end of the two-year fellowship, what do they hope to have achieved? What will be different?

• Who are the specific communities/participants/audiences the artist hopes to engage? Does the artist have an authentic relationship with/connection to them? What is the desired impact?
How does the artist see their work inspiring these communities? What are their strategies for fostering meaningful connections?

- What kind of impact—artistic, intellectual, communal, civic, social, etc.—motivates the artist’s work?

  How does the artist’s work influence or have the potential to influence the artistic field in which they are working?

**READINESS**

Readiness is assessed by the panel’s review of the artist’s resume/CV and their responses to the questions: Does the applicant have the flexibility and openness of schedule to take advantage of this opportunity? Is this coming at a point in the artist’s development that it will be impactful and well used?

The Foundation’s intention is that Fellowship funds will provide artists with more time and resources for their creative pursuits, but all schedule and work arrangements are determined by the artist (i.e., there is no expectation that anyone will take a leave of absence from their job/s).

**Resume/CV:** In reviewing the resume/CV, panelists will evaluate how the artist’s background demonstrates ongoing motivation, diligence and growth in pursuit of the creation of new original work in their artistic field over a multi-year period.

**Panelists consider the following questions:**

- Does the artist have the flexibility and openness to take advantage of this opportunity? Why is this the right time for a two-year fellowship?

  Are there circumstances, either artistic or personal, that make this an especially opportune time for a two-year fellowship?

- What are the strengths of your work? What areas need more development for you to further your creative work?

  Artists might consider connecting how strengths and areas of development are reflected in the work samples.

**Additional Questions:**

In addition to the review criteria questions, there are a few additional questions that provide applicants the opportunity to directly address topics of inquiry that might surface during the review process.
Review Process and Criteria

• How many years have you been generating new original work?

If your experience as an artist extends beyond 10 years and you have discussed eligibility in advance of submitting an application with Jerome staff and received approval to apply, please explain the circumstances (whether personal or geographic) or the specific creative practice considerations (i.e., the scale of work and/or extended creative cycles necessary to complete a single work) that position you as early career. Recommended maximum length: 200 words.

Parameters for this program’s definition of early career artist are provided in the Discipline-Specific Guidelines. In general, early career artists are typically in their 2nd to 10th year of creative practice, post-degree-granting program (if applicable). This spectrum is framed by artists with some track record of creating and presenting full work (not beginning artists), and artists who are NOT at a point in their careers where they receive consistent development and production opportunities and significant recognition, awards, and acclaim (not mid-career or established artists).

• In addition to any works in development listed on your resume/CV, do you have confirmed projects now or for the future? Additionally, do you have ongoing representation (gallery representation or agent)?

Please list such projects, ongoing representation or other opportunities that are not on your resume/CV if relevant. Do not include opportunities you have applied for but which are not confirmed. Recommended maximum length: 200 words.

Examples may include: I am currently signed to Record Label A. I have a 3 film contract with Production Studio A. I have a web series contract with Streaming Service B. Yes, I am a staff writer on Serial Drama A on for Network B. I have been hired to choreograph for the international tour of Production A. I am represented by Gallery B. I have a book publication contract with Publisher A. I have a contract for application development with Studio A. I am represented by Agent Pat Smith for sale and presentation of my work.

• Ensembles/collectives/collaboratives: Describe the roles of each of the applicants and how your group’s creative process structured.

Do individuals within your group have set roles, wear multiple hats or change roles depending on the project? What is your typical timeline for developing your work? Recommended maximum length 200 words.
• Is there anything else beyond the questions asked in the application that the artist wants the panel to know?

    All artists have needs for time, money and resources. We discourage using this to make an appeal based on need. Recommended maximum length 200 words.

**JEROME’S VALUES: Diversity, Innovation/Risk and Humility**

In reaching the final roster of Fellows and alternates, panels are charged to think not only of the ability of every finalist to meet each criterion strongly, but of recommending a cohort of Fellows that collectively captures these values.

**Diversity** is considered in the broadest sense. The Foundation supports a diverse range of artists and organizations, including but not limited to those of diverse cultures, races, sexual identities, genders, generations, aesthetics, points of view, languages, physical abilities, and missions. We support a diverse range of artistic disciplines and forms, created in a variety of contexts and for different audiences, and a diverse range of early career artists.

**Innovation and risk-taking** reflect the Foundation’s interest in supporting artists from diverse backgrounds and experiences who are expanding ways of working, asking questions, and inspiring new ways of imagining. The Foundation applauds unconventional approaches to solving problems and supports artists that challenge and engage the traditional aesthetic and/or social dimensions of their respective disciplines.

**Humility** is the Foundation’s aspiration to support artists who embrace their roles as part of a larger community of artists and citizens, and who consciously works with a sense of purpose, whether aesthetic, social or both. The Foundation works for artists (rather than the reverse) and believe that artists are the best authorities to define their needs and challenges—an essential humility reflective of Jerome Hill, our founder.

Please see the Jerome Hill Artist Fellows to get a sense of who has been funded by this program and their artistic pursuits for ideas about how our values are reflected by the artists we support: [https://www.jeromefdn.org/jerome-hill-artist-fellows](https://www.jeromefdn.org/jerome-hill-artist-fellows)
PURPOSE OF FELLOWSHIP FUNDS

STEPS TO APPLY

⇒ Step 1: Read the 2021 Program Overview
⇒ Step 2: Take the Eligibility Questionnaire
⇒ Step 3: Review the Discipline Specific Guidelines for your artistic discipline
⇒ Step 4: Read the detailed information about the program:
   Application
   Review Process and Criteria
   Purpose of Fellowship Funds (YOU ARE HERE)
   Fellowship Process and Requirements
⇒ Step 5: Review the FAQs, attend a webinar or in-person information session (optional)
⇒ Step 6: Complete the online application in Submittable

Fellowship funds are paid directly to artists to support the creation of new work, the expansion of work with organizations, artistic development and professional artistic career development. While Fellows may choose to use funds in any or all of these areas, Fellowship funds may not be used for any other purposes.

SUPPORTED COSTS

1. Creation and presentation of new work are costs for work(s) to be conceived, created and presented. Supported activities include but are not limited to the following:
   • Providing income during periods of creation (more specific examples are given in discipline-specific guidelines)
   • Equipment and materials necessary for creation of a new work
   • Travel for purposes of artistic research, location and/or venue scouting, etc.
   • Studio rental
   • Space rental for rehearsals, readings, performances, screenings, or exhibitions
   • Rehearsal costs
   • Collaborator expenses
   • Personal expenses incurred in order to focus on new work creation (e.g., childcare)
   • Expansion of casts/collaborators beyond that originally envisioned
   • Additional community meetings for purposes of research and community contact
   • Extended rehearsal or technical rehearsals
   • Addition of panels related to performances, screenings, readings, exhibitions
   • Tours related to release or presentation of new work
   • Critical response and/or written responses contextualizing work
   • Video, photo or audio documentation of new work
2. **Artistic development funds** are not tied to a specific piece but are designed to support skills development, research and/or investigation into new areas that may or may not ultimately find expression in new work. Supported activities include but are not limited to the following:
   - Providing income during periods of potential artistic investigation not tied yet to a particular piece
   - Costs to work with mentors
   - Study with other artists or instructors to acquire or further refine new artistic skills, excluding study in degree-granting programs
   - Travel to study other artistic traditions and/or experience the work of other artists
   - Transportation, lodging, per diem and/or childcare costs related to any of the above

3. **Professional development funds** are designed to enable an artist to obtain or refine non-artistic skills that will serve the artist’s long-term career or that expand the artist’s professional networks and opportunities. Supporting activities include but are not limited to the following:
   - Attendance at professional conferences—including related transportation, lodging, per diem and/or childcare costs
   - Application and festival entry fees
   - Direct study or consultant fees related to acquiring non-artistic skills (e.g., accounting, marketing, legal consultation, fundraising, etc.)
   - Travel to network with agents, presenters or publishers
   - Website design for promotion

The Foundation will be flexible and expansive in approving costs that can be clearly tied to one of the four primary purposes listed above.

**COSTS NOT SUPPORTED**

Fellowship funds may not support:

- Any costs incurred before the grant contract is signed
- Expenses already supported by other grants or organizations (e.g., a Fellow has been commissioned to create a new work cannot use Fellowship funds to cover the same costs that are being met by that commission)
- Repayment of student loans or debt reduction
- Charitable contributions
- Endowment campaigns
- Cost not related to the creation of new work and/or artistic and professional development (i.e., a Fellow may not use the funds to purchase or remodel their home).
- Costs or activities already supporting the artist(s) through other Jerome Foundation-funded grants or programs.
FELLOWSHIP PROCESS AND REQUIREMENTS

STEPS TO APPLY

⇒ Step 1: Read the 2021 Program Overview
⇒ Step 2: Take the Eligibility Questionnaire
⇒ Step 3: Review the Discipline Specific Guidelines for your artistic discipline
⇒ Step 4: Read the detailed information about the program:
  Application
  Review Process and Criteria
  Purpose of Fellowship Funds
  Fellowship Process and Requirements (YOU ARE HERE)
⇒ Step 5: Review the FAQs, attend a webinar or in-person information session (optional)
⇒ Step 6: Complete the online application in Submittable

After being awarded the Fellowship, Fellows are required to:

• **Attend a one-day Fellowship Orientation session** (either in Minnesota or New York City). Fellows are **required** to attend an Orientation in February 2021, where they will have the chance to meet one another and learn more about how to create and submit an initial plan and budget for the use of the first year of funds. No Fellow will receive any funds until such documents have been submitted and approved by Jerome staff.

  Orientations are scheduled for:
  - Monday, February 15 10 am–6 pm (NYC Fellows)
  - Monday, February 22, 9 am–5 pm (MN Fellows)

  While online sessions can be arranged for grantees whose professional commitments preclude them from attending the live orientation sessions, past Fellows have noted the value of the live convening, not only for establishing networks with one another but for learning from one another’s questions and insights. Applicants are strongly encouraged to save these dates in hopes of being selected for a grant.

• **Submit a project plan and budget for the two-year fellowship period.** The Foundation does not require a Fellowship plan or budget as part of the application. However, a plan and budget must be submitted and approved by Jerome staff before Fellowship funds can be issued. Members of ensembles/collectives/collaboratives will submit one joint plan and budget.

  Applicants are urged to think about general priorities and activities in advance of the announcement so that plans and budgets may be more quickly created after notification.

• **Sign a grant agreement as a legal contract for the Fellowship**—this is provided upon the review and approval of the Fellowship plan and budget.

• **Submit a progress report and final report on the Fellowship activities.** Fellows must file a progress report before the second year of funding is released, accounting for the use of funds during the first year, and either providing, amending or reaffirming the
budget and plan for the second year. A final report will also be required at the end of the Fellowship period.

Fellows who are delinquent in their reporting requirements for any Jerome-supported program or grant will not be allowed to receive additional support from any Jerome program until those requirements have been met.

- **Reaffirm Jerome-eligibility prior to receipt of the second year of funding.** Fellowships are for a consecutive two-year period. Before the second year of funding is released, Fellows will be required to affirm that they are still residents of Minnesota or one of the five boroughs of New York City, that they are still practicing artists, and that they have not or do not plan to enter a degree-granting program during their grant period.

  Fellows whose residence has changed and is now outside of New York City or Minnesota, who are no longer practicing artists, and/or who are or will be students in degree-granting programs during the grant period will not receive the second year of funding.

- **Affirm understanding that Fellowships are designed to support a specific recipient during a specific grant period.** Fellowships may not be reallocated to other parties, nor will they be deemed part of an artist’s estate or property in the event of death or incapacitation.
FREQUENTLY ASKED QUESTIONS

STEPS TO APPLY

⇒ Step 1: Read the 2021 Program Overview
⇒ Step 2: Take the Eligibility Questionnaire
⇒ Step 3: Review the Discipline Specific Guidelines for your artistic discipline
⇒ Step 4: Read the detailed information about the program:
  Application
  Review Process and Criteria
  Purpose of Fellowship Funds
  Fellowship Process and Requirements
⇒ Step 5: Review the FAQs, attend a webinar or in-person information session (optional) (YOU ARE HERE)
⇒ Step 6: Complete the online application in Submittable

ELIGIBILITY QUESTIONS

I live outside of New York City or Minnesota, but have a studio/rehearsal space there and do most of my work in the city. Am I eligible to apply?
No. All applicants must be a resident of the five boroughs of New York City or Minnesota, defined as having filed your federal taxes with either a New York City or Minnesota address for at least one year at the time of application.

I moved to Queens six months ago and intend to remain in New York City. Am I eligible to apply to the Jerome Foundation?
No. All applicants must have been a resident of Minnesota or one of the five boroughs of New York City for at least one year at the time of the application: you simply haven’t been there long enough. Additionally, if you are designated to receive funds, you must still be a resident in either New York or Minnesota at the time the grants are awarded (although it is permissible to relocate from Minnesota to New York or vice versa); and continue to maintain residency in those areas for the entirety of the grant period.

My work often requires me to tour or be on location outside of Minnesota or New York City. Does this disqualify me?
No. The Foundation understands that in certain fields artists will be away from their considered “residence” for extended periods of time. Applicants must however consider their residence for tax purposes to be in Minnesota or New York City and declare that location as their residence in filing federal taxes in every relevant year.

If I am not a US citizen or permanent legal resident, am I eligible?
Anyone who has an SSN (social security number) or an ITIN (Individual Taxpayer Identification Number) is eligible to apply—this includes DACA recipients and most types of VISA recipients. Individuals who do not have an SSN or an ITIN are not eligible to apply.
I live in New York City, but a number of my ensemble collaborators live further upstate and in New Jersey. Are we eligible to apply to the Jerome Foundation?

In order for an ensemble/collective/collaborative to apply, a majority of the members must meet our geographic eligibility criteria. Additionally, none of the members who live outside of NYC or MN are eligible to be included in the application for support. If only some of the group is part of the application, the Foundation requires the full ensemble/collective/collaborative to review and affirm the accuracy of all answers describing the group’s creative process and the role the applicants play both within the collective as a general rule and in the submitted work samples in particular. The Foundation strongly urges groups to contact the Foundation to discuss eligibility (see “Eligibility Check Phone Appointments” below).

Our ensemble has one member who does not meet all of your eligibility criteria. Does that mean the ensemble is not eligible to apply?

No, the individual ineligibility of a minority of the group does not rule out an ensemble/collective/collaborative from submitting an application, but only members who meet eligibility may apply. See the Eligibility Questionnaire to assess. The group members who are not early in their career, do not play a generative role in creating the work, do not have ultimate control over the finished work, do not meet the geographic residency or fail to meet other eligibility requirements cannot be included in the application.

I have worked both as an individual and as part of an ensemble/collective/collaborative with whom I expect to continue. How should I submit an application—as an individual or as part of that ensemble/collective/collaborative?

We urge all artists and ensembles/collectives/collaboratives to consider this issue carefully. Among the issues that should be considered are the requirement that all granted funds be used for the development and advancement of the grantee(s): an artist who applies as an individual may not use grant funds to pay for travel for other members of the group, for example, unless they have been contracted by the grantee (and not by the ensemble/collective/collaborative) for the relevant project. Additionally, any artist who leaves a Jerome-supported ensemble/collective/collaborative will lose their portion of Jerome funds. Ensembles/collectives/collaboratives should consider the potentially divisive consequences of some members having support while others do not.

If you apply with a group, you will not be able to apply as an individual. Artists may submit or be part of only one application: any individual named in more than one application will be ruled ineligible, and all applications in which that individual is named will be removed from consideration. Also, an artist may only receive one Jerome Hill Artist Fellowship during their career.

I have made the body of my work as part of an ensemble but want to use grant funds for my own personal goals and may not even continue with the group for much longer. May I apply as an individual?
You may apply as an individual only if you can meet the work sample requirements for an individual artist applying in your discipline. Panels want to be able to sense the potential value of the grants they recommend: if you have only work samples that reflect the ensemble/collective/collaborative, the panel simply will not be able to tell what you might be capable of on your own and will find your application impossible to support.

The Foundation would urge you to contact the Foundation to discuss your eligibility (see “Eligibility Check Phone Appointments” below).

I see that if I have received significant recognition or funding for multiple projects over time, I am not eligible to apply. Can you be more specific about what “significant recognition or funding” means?
Different disciplines have specific awards and differing funding levels that would place an artist beyond Jerome’s early career focus. Please see the relevant discipline specific guidelines for more specific guidance.

If I am fresh out of my MFA program, am I eligible?
If you have gone to undergraduate and then straight to graduate school without taking an intervening period “in the field,” you are not eligible to apply. With a limited number of grants to award, the Foundation’s priority is to support those who have some degree of experience beyond student years and intend to “stay the course” as a vocational artist. All applicants must have non-student work before they apply.

Other artists may have spent time already “in the field” and decided to return to school for a degree at a later point (e.g., a dance artist who spent three years as a choreographer before returning to school for an MFA). You are eligible to apply if you have eligible work samples created outside of student years. Artists who have pursued a formal degree may choose to submit work samples completed before the start of their degree studies; however, if you have not completed a work since your graduation it is likely that your application would not be competitive and the Foundation would suggest that you apply for a future round of the Fellowship. If you have special circumstances, please contact the Foundation to discuss your eligibility (see “Eligibility Check Phone Appointments” below).

If I currently have direct funding from Jerome Foundation through the Film, Video and Digital Production program or the Travel and Study program, may I apply for the Jerome Hill Artist Fellowship program?
Grantees of other Jerome programs must be current with those reporting requirements at all stages through the application process and grant period: if you have missed a reporting deadline, you will not be eligible to apply or to receive funds. You will additionally not be able to use Fellowship funds to support costs already supported by those other Jerome grants.

If I have already received a Jerome Hill Artist Fellowship, may I reapply?
No, prior Jerome Hill Artists Fellows are not eligible to apply again to this program.
If I am receiving a Jerome-funded grant program opportunity through an arts organization, may I apply for the Artist Fellowship?
Yes, you may apply. However, Fellowship funds may not be used for compensation or expenses already covered by other sources, including grants, commissions and salaries.

Jerome Foundation used to identify support for emerging artists, then used language about “early career/emerging artists”—and now that language seems to have disappeared! What does this all mean?
Our goal is always to be clear in our guidelines about who should and who should not apply to us for support. We know that applying for any grant takes enormous time and effort, and we do not want to waste your time if you fall outside of our priorities.

These guidelines reposition the question of eligibility through the lens of what you have done and are doing as an artist early in your career within your artistic discipline. We hope that this will make it easier for you to judge whether you should be applying for funds from us. This reposition does not mean that we are trying to redefine the kind of artists we are looking for: we are merely trying to be clearer about the earmarks of those artists.

ABOUT THE APPLICATION PROCESS

I don’t have internet access. Do you have any other options besides an online application?
Applicants without online access or with specific challenges should contact Andrea Brown (abrown@jeromefdn.org or 651-925-5615) by April 15, 2020 regarding alternative means of applying.

If I am a Multidisciplinary/Interdisciplinary/Cross disciplinary artist, may I submit applications in different artistic disciplines or be reviewed by multiple panels?
No. Artists whose work spans or integrates multiple disciplines are asked to apply in one of the six disciplines most closely aligned with their work. Artists may identify in the application the additional disciplines integrated into the work as well as the genre(s), form(s) and style(s) in which they work. Panels include artists and arts leaders with the experience and capacity to review multidisciplinary work and the breadth of genres, forms and styles within the applicant pool.

An artist may not be part of more than one application, and any artist applying with more than one application will be declared ineligible for consideration. In determining which field should review your work, consider where you believe your greatest strengths to be and which discipline-specific panelists you feel are best positioned to appreciate your work. For examples of past panelists, please see https://www.jeromefdn.org/panelists.

Do I need to provide a detailed plan and budget for the application? What if I receive the Fellowship?
Applicants are not asked to provide budgets or specific plans at the time of application. Specific Fellowship plan details and budgets will be created and submitted only by Fellows after they have been selected and participated in a day-long orientation with Jerome staff in 2021.

The application does ask you to identify areas of inquiry that you wish to explore during your grant period. Panels depend on these answers to assess your readiness and competitiveness for an award, and the Foundation will expect to see these areas of inquiry reflected in your grantee plan if you are awarded a grant.

I haven’t had much success in applying for grants. What kinds of answers are the panels looking for?

As frustrating as this can be, there is no such thing as a uniform set of expectations that all funders or panels have as they consider grants. At Jerome, we have consciously tried to create a program that is not based on “the sexiest project” but that instead represents an investment in artists who not only demonstrate strong artistic achievement and/or potential, but that are curious, self-aware, self-critical and imaginative.

Our panels respond most strongly to applicants who have clearly given significant thought to the questions we ask, who speak in a personal voice (not “grantspeak”) and who demonstrate a sense of passion, urgency and/or ambition in their work and the potential impact of the Fellowship. We would strongly caution you against hiring anyone else to write your answers for you—even a professional grants writer—because our panels are looking for your “voice.” An article by 2019 Jerome Hill Artist Fellow Raja Feather Kelly that appeared in Dance Magazine was especially insightful in this way: we recommend giving it a read at [www.dancemagazine.com/dance-grants-2635449939.html](http://www.dancemagazine.com/dance-grants-2635449939.html).

I see that the Foundation is accepting video statements instead of written statements in some parts of the application. Which is better for me to provide?

When we surveyed artists about how to improve the process of applying, many artists encouraged us to allow applicants to submit video statements instead of written samples, feeling that writing advantages some artists or disciplines and/or that they were more effective and comfortable on video. We therefore offer this option. In both cases, the core questions to be answered remain the same, and an attempt has been made to ensure that the limits on words or on time give all applicants roughly equal opportunities. Whether responding in writing or by video, please make sure you address all the questions for each topic.

In the first round, the choice of format did not give an unfair advantage to either group of applicants: 11% of all applicants submitted video responses to questions, and 12% of the grantees ultimately selected had chosen to submit video answers. We urge you to use the format where you feel you can make the strongest and most authentic case for your application. Those using video must however speak directly to the camera: this is not an opportunity to provide voice-overs to additional work samples or expand the panel's exposure to other works beyond the work samples.
May I send letters of support or testimonials as part of my application?
No. Panels are asked to make their judgments based on the work samples and application materials provided by the artists. We have come to the conclusion that the benefit these letters might offer to the panel is outweighed by the burden they place on applicants to request them, the references to write them, and the staff/applicants to make sure they have been submitted.

ABOUT THE AWARD

I see that all grants are $25,000 per year but that an artist might petition the Foundation to reduce the award amount but must make compelling reasons to do so. Why would an artist reduce an award?
Some artists live in subsidized housing or have medical needs where eligibility has limits on annual income. Especially since this Fellowship support is only for two years, the Foundation would not want to see an artist lose housing or medical assistance because the Foundation support had pushed them beyond those limits.

I know that in the first round, there were “Opportunity Funds” that were awarded to nonprofits to support projects that the grantee in which the grantee was engaged. What has happened to those funds?
First-round grantees found the separate Opportunity Funds structure onerous and confusing. We have as a result simply folded those funds into the primary award (raising the grants from $20,000 each year to $25,000 each year), and expanded the use of funds to allow artists to use Fellowship funds for activities related to the presentation of their work.

May the Fellowship funds be used for an academic degree?
Fellowship funds may not be used for tuition at degree-granting institutions to complete an academic degree. Furthermore, you may not be a student in a degree-granting program at the time of your application or during any point of the Fellowship term.

If I do receive a Fellowship, can I receive all $50,000 at once?
No. Fellows will determine, and Jerome staff will approve, their payment schedule for the Fellowship. The schedule must follow these parameters:
• Fellows will receive $25,000 for the first year of the Fellowship. These funds must be received between May 2021 and April 2022 and can be split into two payments.
• Fellows will receive $25,000 for the second year of the Fellowship. These funds must be received between May 2022 and April 2023 and can be split into two payments.

Is this grant taxable income?
Yes. Individual artist grants are considered taxable income by the Internal Revenue Service. In addition, Fellows’ names and addresses are required to be listed in the Jerome Foundation’s annual tax return, which is a public document. If Fellows prefer, a P.O. Box may be provided instead of a home address for the purposes of reporting.
Fellows are asked to think carefully about when they want to receive payments, as grant funds are considered taxable income. Fellows are able to split their funds across calendar years.

A tax advisor is included in the Orientation meeting to discuss the taxable implications of the grant, but grantees are encouraged to contact their own tax advisor to understand the specific impact of the funding. All grantees are also asked to think about tax implications as they determine the schedule in which they wish to receive their funds.

If I receive a grant, may I have the funds go through my nonprofit organization or multi-owner LLC rather than directly to me as an individual?
All grant funds to individuals may only go directly to an individual(s) or to your single-member LLC. Ensembles/collaboratives will follow a single Fellowship plan and budget and payment schedule. Funds will be distributed either evenly among the individual members or to the collective 501(c)3.

INFORMATION SESSIONS

Information Sessions
Webinars and in-person information sessions are hosted by Foundation staff to assist applicants and will take place in February and March 2020. Attendance is encouraged for those who want to learn more about the history/rationale for the Fellowships or who want to ask specific questions. Video recordings of webinars will be available on the Foundation’s website for those who cannot attend live. To find out about event dates and registration information, please check the Events page section or sign up for e-newsletter announcements.

Eligibility Check Phone Appointments
Jerome program staff will be available to review resumes/CVs to help artists with questions of eligibility through April 15, 2020. To make an appointment, go to https://calendly.com/jeromefoundation/jhaf-eligibility to sign up for a 15-minute appointment. You will be prompted to upload your resume/CV after you make your appointment—this is required.

Foundation Contact Information
Please contact Foundation staff to ask questions and to discuss potential applications. Contact Program Director Eleanor Savage (esavage@jeromefdn.org or 651-925-5613) or Program Officer Lann Briel (lbriel@jeromefdn.org or 651-925-5614) with program-specific questions. Contact Grants Administrator Andrea Brown (abrown@jeromefdn.org or 651-925-5615) between 9–4:30 Central Time Monday through Friday with any technical questions or issues or general questions about the guidelines.